

Lesson #16

Creating a Bibliography

A **bibliography** is a listing of the sources used in the preparation of any paper, report, or presentation. There are different bibliography styles, and your teacher may want you to follow a certain style. Otherwise, follow the examples given here and in the *Help Pages*. Any book, article, interview, or other source that gives information for your report should be included in the bibliography or reference list – even if you do not quote anything from it.

A bibliography is arranged alphabetically by author's last name. The title of a book, periodical, or website is always underlined or typed in italics. The title of an article or a part of a larger work is set in quotation marks. For Internet articles, all of the suggested information may not be available, but you should list as much information as you can, and always include the complete URL or web address. Punctuation is very important in a bibliography. Use periods, commas, and colons as directed by your teacher or as shown in the examples. Also, notice that if the citation takes more than one line, the second line is indented.

<p>Book Author's last name, First Name. <u>Title of Book</u>. City: Publisher, Date.</p> <p>Example: Granger, Thomas. <u>River Canyons and Other Beauties</u>. Chicago: Prime Press, 2011.</p>
<p>Internet Article Author's Last Name, First Name. "Title of article." <u>Website Title</u>. Date of posting or last update. Site sponsor. Date on which the information was accessed. <web address>.</p> <p>Example: Gavin, Mary L., editor. "Be a Fit Kid." <u>KidsHealth.org</u>. February 2009. The Nemours Foundation. Accessed on February 11, 2011. <http://kidshealth.org/kid/stay_healthy/fit/fit_kid.html#>.</p>
<p>Magazine Article Author's Last Name, First Name. "Title of Article." <u>Magazine Title</u> Month year: page numbers.</p> <p>Example: Fitzgerald, Trudy. "Tread Lightly." <u>Modern Environments</u> March 2009: 67–68.</p>

- Highlight the sentence that tells what a bibliography is.
- What types of sources are cited in a bibliography?

A) books, magazines, and newspapers	C) personal interviews
B) websites	D) any source that is used

3. How do you show the title of a book, website, or periodical in a bibliography?

Underline it.

Type it using italics.

either is acceptable

4. How is a bibliography arranged?

- A) Sources are listed in the order in which they were used.
- B) Sources are arranged alphabetically by author's last name.
- C) Books are listed first, then articles and all other sources.
- D) Any arrangement is acceptable.

5. List the seven strategies for being more organized at school.

6. Is the underlined part of the sentence below a cause, an effect, or neither? _____

The sharecropper's skin was brown and deeply lined, as a result of having spent most of his life working in hot, sunny fields.

7. Follow the example in this lesson to write the proper bibliographic entry for this book:

Three Days on the Tundra, by Corey Frost, published in 2004 by Permafrost Print in New York City

8. Follow the example in this lesson to write the proper bibliographic entry for this magazine article:

Migrating Butterflies, by Tina Marigold on pages 37–42 of Meadows Magazine, July 2010
